**Non-Food Vendor Contract**

**ALL CONTRACTS ARE DUE BY AUGUST 18TH.**

This contract is an agreement between and The Taste of The

(Name of Business)

Middle East Festival for the rental of a Non-Food Booth Space at the Taste of the Middle East Festival in September of 2023. There is a $600 fee for a Merchant Vendor, $350 fee for an Arts & Craft Vendor, and a $250 fee for a Non-Profit Vendor. The space fee must be paid by check written out to Helm Community Services and sent to 2990 S Peoria Street Aurora, CO 80014, or paid on The Taste of The Middle East website by August 18, 2023. **By agreeing to this contract, the organization agrees to adhere to and comply with the following:**

1. The festival is operational between the hours of 11:00 am and 10:00pm. Booths must be set up and ready for business by 10:30 am. **If you are not set up by 10:30 am you will not be issued a refund.**
2. The Taste of The Middle East is not responsible for providing tents, sandbags, tables, chairs, or water. Spaces will be assigned at least one week prior to the event and will not be changed the day of the event.
3. Vendors are **REQUIRED** to use sandbags or weights for their tent.
4. All vendors must provide a copy of their business license and certificate of insurance. Non-Profit vendors must provide a valid IRS (Internal Revenue Service) tax exemption certificate.
5. This is a rain or shine event. Failure to show up for the event forfeits the space fee.
6. The Taste of The Middle East Staff has the right to terminate this agreement and remove the business at any time from the festival if it is determined that the Business is not demonstrating appropriate community standards for a public and family-oriented event.

**Authorized Representative: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**   **(Please Print)**

**Businesses’ Address: Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signature of Authorized Representative Date**

*Please sign and return one completed contract with your space fee by August 18th to:*

**2990 S Peoria St Aurora, CO 80014,** or by email to **[info@tasteofthemiddleeast.com](mailto:info@tasteofthemiddleeast.com)**

**[www.tasteofthemiddleeast.com](http://www.tasteofthemiddleeast.com)**

**What to Bring**

* **10’x10’ Tent**
* **Company Banner**
* **Sandbags and/or Weights**
* **Credit Card Equipment (Square)**
* **Cash box with change (ones, fives, & tens)**
* **Portable Chargers**
* **Chairs**
* **Tables**
* **Zip ties**